

“WALK IN THE WOODS” ART FAIR APPLICATION & CONTRACT
JUNE 12, 2010 10AM – 4PM

I understand that by signing this application it becomes a contract when accepted by the St. Germain Chamber of Commerce. I agree to abide by all rules and regulations set forth for the event. I further understand that by signing this application I assume all responsibility for my own exhibit and will not hold the St. Germain Chamber of Commerce, the Town of St. Germain, or its representatives responsible for theft, damage or personal injury.

NAME (FIRST) _____ (LAST) _____
 STREET ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 PHONE (____) _____ FAX (____) _____ E-MAIL _____
 WISCONSIN TAX ACCT. # 004-0000- OR SOCIAL SECURITY # _____

SIGNATURE _____ AMOUNT ENCLOSED \$ _____ PICTURES ENCLOSED: Y N
 All of the above items are required to be filled out!

| EVENT NAME | EVENT DATE | # OF SPACES | SPACE SIZE | SPACE FEE |
|----------------------------|------------|-------------|------------|-----------|
| WALK IN THE WOODS ART FAIR | 6/12/10 | | 10 X 10 | \$50 |

The Art Fair will be held in the park behind the St. Germain Chamber of Commerce at the intersection of HWY 70 and 155. All Spaces will be assigned on a first come first serve basis. Payment in full is required before any space will be assigned. Set up begins no earlier than 7:30 AM. NO EARLY PACK-UP IS ALLOWED. You are expected to stay for the full 6 hours of the show. Deadline for applications is **June 4th, 2010**.

Make checks payable and Mail to:
(please include a self-addressed stamped envelope for return of your materials)
St. Germain Chamber of Commerce
P.O. BOX 155
St. Germain, WI 54558

OR Credit Card Type (MC, VISA,) (Circle One)
 Number _____ Exp. _____

Please describe in DETAIL your medium you will be displaying/selling. If you have a website please list it below. If you do not have a website you will need to mail a minimum of 3 pictures showing both finished product and your work during the creation process. Please include these with your application.

Website _____

Description of Artwork _____

Will you be demonstrating or creating your medium at the Art Fair? Y N (Please circle one)

We will be accepting only **HANDMADE FINE ART** at “Walk in the Woods”. This is a juried show and only the Art we feel qualifies will be accepted.

You may also access this application online at www.st-germain.com/events/crafters.php

All space contracts are non-refundable and non-transferable.

WALK IN THE WOODS ART FAIR EXHIBITOR GUIDELINES

1. Space Rental Fee

- The fee **MUST** be paid in full before a space will be assigned. No post-dated checks will be accepted. A \$30 service charge will be assessed for any check returned to us for non-sufficient funds. We also accept MasterCard and Visa.
- All space contracts are non-refundable and non-transferable.
- There will be a \$10 fee if your application is received after the deadline of June 4th, 2010.
- Spaces are assigned on a first come, first serve basis.

2. Space Appearance

- No chairs or displays are allowed outside your assigned space.
- All displays and exhibits must comply with the rules and regulations of the local fire department.
- No tables or other equipment will be provided or rented to exhibitors.
- All trash from your space must be disposed of prior to your departure. There are ample trash receptacles available on the grounds.

3. Show Times and Rules

- Show hours are 10am – 4pm. Exhibitor set up time is no earlier than 7:30am. **Exhibitors must begin set up by 1 hour prior to show starting time otherwise they will be considered a no show and the space will be reassigned.**
- Exhibitors must be ready for business ½ hour prior to show starting time.
- After you finish unloading, please move your vehicle to the designated “Artist Parking Area”. A map will be provided with your acceptance letter showing you the location of this parking area.
- Exhibitors may not begin dismantling until the posted closing time (4:00 pm). Early removal is strictly prohibited and will jeopardize the exhibitor’s chance of being invited to future shows.

4. Juried Requirements

- Only handcrafted FINE ART will be displayed for sale.
- Imports, manufactured items or screen print will **NOT** be accepted.
- Any exhibitor found to be selling items that were misrepresented at the time of acceptance will be immediately removed from the show and denied future participation at any show sponsored by the St. Germain Chamber of Commerce.

5. Harassment or verbal abuse of anyone associated with the event or guests is strictly prohibited. Any complaints regarding such conduct will result in the removal of the exhibitor.

6. Please have business cards or other materials with your name, address, phone number and business available for customers. Often we receive phone inquiries after the show from potential customers. We can not guarantee that we will be able to provide them with your information.

7. By St. Germain Town Ordinance, no carry-ins of any alcoholic beverages will be permitted and no over night parking will be allowed in any Town Park in Saint Germain.